



LAW SOCIETY
OF SOUTH AFRICA



LEGAL EDUCATION & DEVELOPMENT



CIVIL MEDIATION TRAINING | 2020

Intensive 5-Day Course for the Legal Profession | 40-hours
Prepare legal practitioners to be effective mediators

Introduction

With the formal introduction of Court-Annexed Mediation, it is in the interest of legal practitioners to familiarise themselves with the process and techniques of mediation. In December 2014 Court Annexed Mediation was introduced in 12 Magistrates' Courts pilot sites (9 in Gauteng and 3 in the North West Province) pursuant to the Court Mediation Rules. In 2019, based on the lessons and experiences learnt from the pilot, the Court Annexed Mediation services was extended to the Regional Courts in the remaining five provinces, namely, Eastern Cape, Free State, KwaZulu-Natal, Northern Cape and Western Cape, from the date gazetted by the Minister of Justice and Correctional Services during March 2019. [Read more here.](#)

LEAD's mediation courses are primarily designed to prepare legal practitioners and candidate legal practitioners to be mediators and to advise clients on the mediation process. When designing the course content, the Standards for Civil Mediation were taken into account.

About the course

This 5-day course deals specifically with civil mediation. Past experience has shown that mediation is a growing area of legal specialisation and, when used appropriately, can offer a valuable approach to reduce the time and costs of litigation. Whether you wish to practise as a mediator or be in a position to advise your clients or represent them at mediations, you will benefit greatly from attending the course.

Venues and dates

Pretoria:	19 - 23 October 2020
Johannesburg:	02 - 06 November 2020
Cape Town:	16 - 20 November 2020
Durban:	30 November - 04 December 2020

Who should register?

All practising legal practitioners and candidate legal practitioners, especially (but not exclusively) those involved in civil litigation. Registration will be confirmed on a first-come, first-served basis. **Book now as only 20 participants can be accommodated per centre.**

Outline of the programme

The presenters are experienced, practising mediators and the teaching methodology will essentially be learning-by-doing, which will include working through case studies. The programme will include:

- General introduction to mediation and legal background
- Basic civil procedure pre-workshop assignment
- Mediation in the South African context
- A study of the Court-Annexed Mediation rules
- The mediation process principles, stages and methodology of mediation
- Role and function of the mediator
- Conflict management
- Essential skills in negotiation
- Adversarial processes
- Social-context and diversity awareness
- Taking control of the mediation process
- Dealing with people and building rapport
- Communication and diplomacy
- Gaining an understanding of the problems
- Confidentiality, privacy and reporting obligations
- Neutrality and impartiality
- Drafting agreements at the end of the process
- Skills required in moving towards a solution that satisfies the needs of the parties, and
- Practical skills to conduct a mediation process.

Accreditation

The LSSA has provisionally been accredited by the Dispute Settlement Accreditation Council (DiSAC) for general commercial mediation standard training. **NOTE:** DiSAC is only extending provisional accreditation for this training course

as it is in the process of finalising a more detailed assessment process.

Certificate of successful completion

IMPORTANT:

Delegates are required to attend the full 5-day (40-hour) course and comply with all assessment requirements in order to receive a Certificate of Successful Completion.

ADDITIONAL REQUIREMENTS FOR CANDIDATE LEGAL PRACTITIONERS AND OTHERS:

To receive the Certificate of Successful Completion, these participants must pass a separate online multiple choice assessment on Civil Procedure. Knowledge of Civil Procedure is a requirement in terms of the standards for Court-Annexed Mediation set by the Department of Justice.

Candidate legal practitioners registered at LEAD should use the High Court Practice and Magistrate's Court Practice manuals to study for the test. Other participants will be expected to purchase the LEAD manuals ([Click here for the order form](#)). The online assessment date will be advised after the delegate has registered.

Registration

Registration fee categories (VAT inclusive)

Registration fees are substantially subsidised for practicing legal practitioners and candidate legal practitioners. The fees include course material and refreshments.

Course Fees

- **Legal practitioners:** R 6 300 per person
- **Legal practitioners from practices further than 150km from the closest venue:** R 5 500 per person
- **Candidate legal practitioners and support staff:** R 5 200 per person
- **Non-practising legal practitioners/others:** R 9 300 per person

Registration closing

Registration closes 48 hours before the event. Late registration can be made with LEAD approval.

How to register

Email the completed fillable registration form as well as your EFT proof of payment to annelie@LSSALEAD.org.za.

NOTE ON ACCOMMODATION: Would you be interested in affordable accommodation? The LSSA/LEAD negotiated a reduced rate with the venue where the workshop will be held. You are required to do your own booking and payment. Contact Tamara@LSSALEAD.org.za on how you will qualify for reduced rate.

Cancellation clauses

Cancellation by delegate

To cancel your registration, e-mail annelie@LSSALEAD.org.za at least 48 hours before the course start date to avoid being liable for the full fee. Refunds must be claimed in writing within 15 business days after cancellation.

Cancellation by LEAD

If you want to attend this programme, please book as soon as possible as LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

Contact the course administrator

For more information about this course, contact Tamara Sihlangu at E: tamara@LSSALEAD.org.za or on T: 012 441 4673/00

Please take note

- Registration will be confirmed by LEAD only if proof of payment has been received.
- The venue for this event will be confirmed with registration confirmation. Please wait for the confirmation before you make your travel and accommodation arrangements.
- Fees must be paid to the designated Law Society of South Africa's (LSSA) bank account (FNB Pretoria: Account number: 6200 9641 079). The LSSA will not accept liability if fees are paid into any other account.
- Any person who has registered for an event and fails to cancel (in writing) at least 48 hours before the event date, shall be held liable for the full fee.
- LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

[TERMS AND CONDITIONS](#)



Other training offered by LEAD

LEAD's full training calendar, brochures and registration forms are available on the website: www.LSSALEAD.org.za

[MORE ABOUT SEMINARS & WORKSHOPS](#)



REGISTRATION FORM

5-Day Civil Mediation Course – 2020



Complete this form and e-mail it together with proof of payment to annelie@LSSALEAD.org.za

Venues and dates (Select your choice with a ✓ on the box to the left of the venue's name)

<input type="checkbox"/>	Pretoria:	19 – 23 October 2020
<input type="checkbox"/>	Johannesburg:	02 - 06 November 2020
<input type="checkbox"/>	Cape Town:	16 – 20 November 2020
<input type="checkbox"/>	Durban:	30 November - 04 December 2020

Registration fee categories (VAT inclusive) (Select your choice with a ✓ on the box to the left of the category)

<input type="checkbox"/>	Practising legal practitioners : R 6 300 per person
<input type="checkbox"/>	Legal practitioners from practices further than 150km from closest venue: R 5 500 per person
<input type="checkbox"/>	Candidate legal practitioners* and support staff: R 5 200 per person
<input type="checkbox"/>	Non-practising legal practitioners/others*: R 9 300 per person

* NB: Candidate legal practitioners and non-practitioners will receive a Certificate of Successful Completion only if they have passed a separate online multiple-choice test on Civil Procedure. The required study material is listed on page 2 of the brochure.

Your details

Surname:					First Name:					Title:		
ID number:												
Gender:	<input type="checkbox"/>	F	<input type="checkbox"/>	M	Race (for transformational reporting reasons only):							
Firm/company:										City:		
Your position:												
Tel (w):	()	Fax:				()	Cell:	()				
Email:							Docex address:					
Postal address:										Postal code:		
Special dietary requirements (if any):												
If you are disabled, how can we assist you at the venue?												
Where did you hear about the event?												

EFT Payment (Registration will be confirmed only if the proof of payment has been received) (✓)

<input type="checkbox"/>	Payment by electronic funds transfer (EFT)	Amount:										
Account Name: Law Society of South Africa Bank: FNB Pretoria Branch Code: 251445 Account: 6200 9641 079 Reference: NAME & SURNAME and CELL NO												

Terms and Conditions

1. Registration will be confirmed by LEAD only if proof of payment has been received.
2. The venue for this event will be confirmed with registration confirmation. Please wait for the confirmation before you make your travel and accommodation arrangements.
3. Fees must be paid to the designated Law Society of South Africa's (LSSA) bank account (FNB Pretoria: Account no: 6200 9641 079). The LSSA will not accept liability if fees are paid into any other account.
4. Any person who has registered for an event and fails to cancel (in writing) at least 48 hours before the event date, shall be held liable for the full fee.
5. Registration closes 48 hours before the event. Late registration can be made with LEAD approval.
6. LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

Registration and invoice queries: Annelie Voster | E: annelie@LSSALEAD.org.za | T: (0)12 441 4669/00
 Course queries: Tamara Sihlangu | E: Mediation@LSSALEAD.org.za | T: (0)12 441 4673/00