

## SENIOR MANAGER FINANCE 5 YEAR CONTRACT

The Law Society of South Africa (LSSA) brings together the Black Lawyers Association, the National Association of Democratic Lawyers, and independent attorneys in representing the attorneys' profession in South Africa.

The LSSA is situated in Menlo Park, with its Legal Education and Development (L.E.A.D.) division situated in Brooklyn.

The LSSA is an Employment Equity employer that gives preference to suitable candidates who add to the diversity of the organisation.

**The Senior Manager: Finance reports to the Executive Director and will have the following qualifications and experience:**

- Bachelor's / BCom degree in Finance, Accounting.
- An Honours and CA(SA) will be advantageous
- Minimum of 6-8 years' experience in a senior finance role in an organisation of similar size and complexity to the LSSA.
- At least 3–5 years as a finance manager in an organisation of similar size and complexity to the LSSA.
- Relevant experience of supply chain / procurement management.
- Proven experience with computerised and accounting financial systems.
- Demonstrable knowledge of IFRS accounting standards, tax laws, labour legislation and other relevant legislation and or regulations.
- Experience in combined assurance (King IV/V), including risk and compliance management.

### **Core Competencies:**

Our ideal candidate will demonstrate outstanding strategic financial management and sharp analytical acumen, supported by strong leadership, communication, and interpersonal skills. They bring extensive knowledge of IFRS, and regulatory compliance, ensuring accuracy and accountability in all financial operations. With a proven track record of integrity, confidentiality, and sound judgment, they excel in building trust at all levels. The successful candidate will also thrive in a diverse, dynamic, and transformation-focused environment, contributing meaningfully to sustainable organisational growth.

**The incumbent will be responsible for the following key performance areas:**

### **1. Financial Strategy and Planning**

- Develop and implement the organisation's financial strategy in alignment with business objectives.
- Lead financial forecasting, budgeting, and long-term planning processes.
- Provide insights and recommendations to the executive team to support informed decision-making.

### **2. Financial Management and Reporting**

- Oversee accurate and timely preparation of monthly, quarterly, and annual financial statements in accordance with IFRS and local reporting standards.
- Manage financial controls, cash flow, and working capital to ensure liquidity and financial sustainability.
- Present consolidated financial reports to senior leadership, ARC, Exco, HOC and other relevant stakeholders.

### **3. Management and efficiency of the payroll department**

- Ensure the payment process of staff, instructors and third parties are adhered to.

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- Oversee and ensure that relevant reports are generated.
- Adherence to all legislation to ensure compliance with payment of salaries.
- Ensure that all updates on the payroll systems are updated as and when required.

#### **4. Supply chain / procurement management**

- Provides strategic financial leadership across procurement, sourcing, and supply chain operations, ensuring alignment with enterprise profitability, cash-flow targets, and risk-management objectives.
- Uses advanced analytics, cost modelling, and scenario planning to drive smarter sourcing decisions, optimize inventories, and improve supply chain resilience.
- Leads financial governance of P2P and supply chain processes, improving transparency, control, and efficiency while unlocking measurable savings and working-capital improvements.
- Collaborates with executive leadership to develop and execute long-range supply chain strategies, supplier partnerships, and operational transformation initiatives.

#### **5. Compliance and Governance**

- Ensure adherence to Income Tax Act, VAT Act, and other relevant financial legislation.
- Maintain compliance with SARS requirements, CIPC filings, and external audit processes.
- Uphold governance principles.

#### **6. Risk and Internal Controls Management**

- Oversee internal audit functions and implement effective risk management frameworks.
- Evaluate and strengthen financial policies, systems, and controls.
- Manage insurance and investment portfolios where applicable.

#### **7. Stakeholder Engagement**

- Collaborate with external auditors, tax advisors, banks, and regulatory authorities.
- Partner with departmental heads to support operational and strategic initiatives.

#### **8. Income generating strategy**

- Identify donor funding models and sponsorships for the sustainability of the LSSA.

#### **9. People Leadership and Development**

- Lead, mentor, and develop a high-performing finance team in line with the Employment Equity Act and company transformation objectives.
- Foster a culture of accountability, integrity, and continuous improvement.
- Ensure compliance with the Basic Conditions of Employment Act in all HR-related practices.

Please note that correspondence will be limited to short-listed candidates only. If you do not hear from us within one month of the closing date, you must accept that your application was unsuccessful.

**Closing date is 26 May 2026**

## Senior Manager Finance

# How to apply

Kindly note that you can **only** apply online.

You will also be required to upload the required documentation before completing your  
ONLINE APPLICATION

### HOW TO SAVE YOUR DOCUMENTS

Save it under the ***name of the document*** e.g., “Certified BCom Degree and ID Document.

See the list of required documents hereunder.

**(Applications will only be considered if all required documentations are submitted)**

All documents must be scanned in .pdf format and be smaller than 3Meg

- Cover letter (Stating your name and Id Number on top) one pager.
- Curriculum Vitae (.pdf Format) not longer than 5 pages.
- Certified copy of the Identity Document of applicant (.pdf format).
- Certified copy of candidate highest qualification, Degree, BCom etc (.pdf format).

**[CLICK HERE TO APPLY](#)**

**Once you submit your application form you will receive a confirmation email confirming that we have received your application and required documentation. Please ensure you do submit all the relevant/required documentation.**

**Closing date is 26 May 2026**