Conveyancing and Notarial Practice for legal practitioners 2027



WHY CHOOSE LEAD?

With 30 years of experience, the legal education division of the LSSA understands the needs of a modern-day law practice.

LEAD offers a wide range of top-quality courses, seminars and certificate programmes designed to give legal practitioners the knowledge and skills to manage their practices successfully.

Legal Education and Development

Tel: +27 (0)12 441 4600
PO Box 27167 Sunnyside 0132
Docex 227 Pretoria
161 Lynnwood Road,
Corner Jan Shoba,
Brooklyn, Pretoria
E-mail: Info@LSSALEAD.org.za
Website: www.LSSALEAD.org.za

Law Society of South Africa

Tel: +27 (0)12 366 8800
PO Box 36626 Menlo Park 0102
Docex 82 Pretoria
304 Brooks Street, Menlo Park,Pretoria
Website: www.LSSA.org.za

Lifelong learning towards a just society

What is the aim of these two courses?

The main aim is to give legal practitioners a practical background in the law, practice and procedure of conveyancing and notarial practice. The training is provided by practising conveyancers and notaries who also draft the course material.

Although these courses also assist practising and candidate legal practitioners to prepare for the conveyancing and notarial examinations, mere attendance of the lectures and completing the assignments may not be sufficient to pass the examinations.

Intense study and diligent practise in the drafting of deeds, as well as participation in class discussions and workshops, are essential.

For preparation focused on the conveyancing examination, LEAD offers a three-day examination preparation seminar (see details on overleaf).

Who may register for this course?

Practising and candidate legal practitioners may register for these courses, as well as any other person who wishes to learn more about these fields of practice.

Format of the courses

Attendees can choose to study on an attendance basis at various centres around the country or on a distance education (correspondence) basis.

Attendance courses

The attendance courses are offered via blended learning (assignments are submitted on e-Leader and contact sessions held via Microsoft Teams or actual contact sessions depending on the number of registrations per region) at various centres throughout the country (see 'how to register' on p 2). The conveyancing attendance course is held over 20 sessions. The notarial practice attendance course is held over six consecutive Thursdays.

Distance education courses

Attendees in the distance education courses are sent the study documents by post, shortly after the closing date for registrations. They are required to complete four assignments using our e-leader platform, which will be marked and uploaded on the system with model answers. Depending on demand, there are also one or two attendance workshops offered in main centres.

Conveyancing examination preparation

LEAD has introduced a workshop to assist attendees prepare specifically for the conveyancing examination. This four-day workshop will take place at centres where there is sufficient interest among instructors and prospective learners. The workshop is held at the end of the 20 sessions at respective centres. This workshop is NOT a replacement for the attendance course, but an added programme, which will solely focus on the examination preparation.

Dates for examination preparation workshop

First intake: 18 and 25 March, 1 and 7 April 2027

Second intake: 6, 13, 20, 27 August 2026

The registration forms are available on the LEAD website at www.LSSALEAD.org.za

Who should register for the examination?

- Practitioners who attend the attendance course or have attended the course in previous years.
- Practitioners who participate in the distance education course or who participated in the distance education course in previous years.
- Those candidates who wish to prepare for the competency-based admission examinations.

How to register

Register for this course online at www.LSSALEAD.org.za. All participants must register for the course individually. See page 3 for banking details.

STEP 1: CLICK HERE TO REGISTER.

STEP 2: Payment should be made by electronic funds transfer (EFT) only. Remember to upload your proof of payment in PDF format in step 2 on the online registration form.

STEP 3: Once you have successfully registered, you will receive a confirmation e-mail.

Tuition fees payable on registration

Attendance courses

Conveyancing course (20 sessions via MS Teams):

Practising and candidate legal practitioners: R 6 520 (VAT inclusive).
Other participants: R 7 695 (VAT inclusive).

Notarial practice course (six sessions via MS Teams six consecutive Thursdays):

Practising and candidate legal practitioners: R 4 494 (VAT inclusive).
Other participants: R 5 735 (VAT inclusive).

Distance education courses

Conveyancing course:

Practising and candidate legal practitioners: R 5 395 (VAT inclusive).
Other participants: R 6 245 (VAT inclusive).

Notarial practice course:

Practising and candidate legal practitioners: R 4 275 (VAT inclusive).
Other participants: R 5 620 (VAT inclusive).

Once the attendee has registered for a course and the documentation has been dispatched, they will be liable for the full course fee.

Course material and language medium

The course material for both programmes below will be posted on the e-LEADer platform and the prescribed textbook will be sent via post to the address provided on the enrolment form upon registration –

- a study guide;
- assignments and model answers;
- past examination papers; and
- instructions with regard to examination preparation.

The documentation and instructions are in English and assignments must be completed in English.

Certificates

Attendance courses

Provided that 100% of the lectures have been attended and 80% of the compulsory assignments have been satisfactorily completed, the LSSA will issue a certificate to the attendee to confirm that the course was successfully completed.

Distance-education courses

Provided all the assignments have been satisfactorily completed and submitted timeously, the LSSA will issue a certificate to the attendee to confirm that the course was successfully completed.

Requirements for distance education courses

On registration, students are to ensure they have an active individual e-mail address, as well as adequate Internet access. Distance modules are offered online. Students will need to access e-LEADer (LEAD's e-learning platform) where important notices, submission of assignments and relevant information about the training will be posted. No sharing of e-mail addresses. Each student must have an individual e-mail account.

The profession's competency-based admission examination dates

Conveyancing examination: Dates available on the Law Society of South Africa's website (www.LSSA.org.za).
Notarial Practice examination: Dates available on the Law Society of South Africa's website (www.LSSA.org.za).

The Legal Practice Act 28 of 2014 (LPA) and Legal Practice Council Rules states the following in regard to who may register for the examinations:
An examination referred to in ss 26(2) and 26(3) shall not be conducted in respect of any person unless they satisfy the examiners concerned that they –

- have complied with the provisions of the LPA and the rules in regard to service under practical vocational training contract; or
- is serving under practical vocational training contract and has so served for a continuous period of not less than six months.

For any further information on examination fees, registration etcetera, attendees should contact the Legal Practice Council (LPC) provincial office or the national office of the LPC.

CONVEYANCING AND NOTARIAL PRACTICE – 2027 COURSE DETAILS

Register for this course online at www.LSSALEAD.org.za. All participants must register for the course individually.

BANKING DETAILS

Bank details: Bank First National Bank (FNB):
Branch: Pretoria Branch Code: 251445
Account Holder: Law Society of South Africa:
Account Number: 62009641079,
Reference: (Surname, Cell Number, Intake I or II)

- Payment should be made by electronic funds transfer (EFT) only. Remember to upload your proof of payment in PDF format in step 2 on the online registration form.
- Registration will be confirmed only if proof of payment for the full amount, has been received by LEAD.
- Invoice: If you require an invoice before registering, kindly contact the Registration Department at Annelie@LSSALEAD.org.za

REGISTRATION DATES FOR DISTANCE COURSES

CONVEYANCING COURSE	Distance-education course (Duration: March to September 2027) Closing date: 5 February 2027
NOTARIAL PRACTICE COURSE	Distance-education course (Duration: March to September 2027) Closing date: 5 February 2027

REGISTRATION DATES FOR ATTENDANCE COURSES VIA MS TEAMS

Course	Course dates	Closing date for registration
Conveyancing Intake I (20 sessions via MS Teams)	6 February - 3 April 2027	8 January 2027
Conveyancing Intake II (20 sessions via MS Teams)	2 June - 28 August 2027	21 May 2027
Notarial Intake I (five sessions consecutive Thursdays via MS Teams)	4 March - 2 April 2027	5 February 2027
Notarial Intake II (five sessions consecutive Thursdays via MS Teams)	8 July - 6 August 2027	25 June 2027

ENQUIRIES

For more information on these courses, please consult the LEAD website or contact:
Molalatladi Modiba: Conveyancing & Notarial Practice Coordinator
E-mail: CNC@LSSALEAD.org.za • Tel: +27 (0)12 441 4600