



LAW SOCIETY
OF SOUTH AFRICA



WRITE AN OPINION THAT PERSUADES

One-day seminar on writing effective legal opinions | 2019

About this seminar

Every practising lawyer, corporate in-house counsel and legal advisors in all spheres of government must be able to write opinions effectively and in a manner that answers the clients' mandate. This one-day seminar will assist you to learn techniques in writing effective legal opinions.

Venues and dates

Durban: 09 March 2019 | Duration: 09:00 – 16:00

Bloemfontein: 18 March 2019 | Duration: 09:00 – 16:00

Cape Town: 06 May 2019 | Duration: 09:00 – 16:00

Midrand: 10 June 2019 | Duration: 09:00 – 16:00

Who should register?

Legal practitioners including attorneys, advocates, candidate attorneys, pupil advocates, in-house counsel of any level of seniority, legal advisors in government and corporate legal advisors.

Presenter

ISMAIL HUSSAIN SC is a former Judge of the High Court and Competition Appeal Court. He has been a highly popular LEAD trainer for many years. Mr Hussain SC is an expert in commercial drafting, opinion writing, litigation and case management. He regularly presents seminars on the Companies Act. He is a published author.

Seminar outline

- Discussion on analytical thinking and problem solving
- Technique to be applied in solving legal problems

- Writing techniques
- Plain language usage
- Types of opinions
- The basic layout for opinions
- The format of an opinion – current best practice
- Research technique and analysis – how to be more efficient and save time
- The facts – how to obtain and how to work with fact. Fact analysis
- The law – how to analyse and carry out effective research
- How to find the law quickly
- Logical reasoning and analytical thinking – how to apply the law to the facts
- Composing the opinion
- How to present the opinion to a client in a user-friendly format.

Registration

Registration fee categories

- **Practising legal practitioners (previously this referred to attorneys and advocates):** R1 650.00 per person (VAT inclusive)
- **Legal practitioners from practices further than 150km from closest venue:** R1 250.00 per person (VAT inclusive)
- **Candidate legal practitioners and support staff:** R1 520.00 per person (VAT inclusive)
- **Non-practising legal practitioners/others:** R3 300.00 per person (VAT inclusive)

Registration closure

Registration closes 48 hours prior to the day of the seminar.

How to register

Email the completed registration form as well as your EFT **proof of payment** to annelie@LSSALEAD.org.za.

LSSA banking details

Refer to the registration form for details.

Contact LEAD's Seminars Department

For more information about this seminar, contact the Seminars Department at E: seminars@LSSALEAD.org.za or on T: +27 (0)12 441 4644 / 4690 / 4913.

Please take note

- The LSSA will not accept liability if fees are not paid into the designated LSSA bank account.
- Seminar registration will be confirmed only if proof of payment is attached to the registration form.
- LEAD makes use of reputable venues. The venues for these events will be determined by the number of registrations. Please wait for the confirmation before you make flight and accommodation bookings.
- Registrations close 48 hours prior to the seminar dates. No registrations will be accepted thereafter without written approval from LEAD.
- LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.
- To cancel a seminar registration, the delegate should email annelie@LSSALEAD.org.za at least 48 hours before the seminar starts to avoid being liable for the full fee.

TERMS AND CONDITIONS



Other training offered by LEAD

LEAD's full training calendar, brochures and registration forms are available on the website: www.LSSALEAD.org.za

MORE ABOUT SEMINARS & WORKSHOPS



REGISTRATION FORM

Write an Opinion That Persuades – Seminar 2019



Complete this form *digitally* and e-mail it together with proof of payment to annelie@LSSALEAD.org.za

Venues and dates (Select your choice with a ✓ on the box to the left of the venue's name)

<input type="checkbox"/> Durban: 09 March 2019	<input type="checkbox"/> Cape Town: 06 May 2019
<input type="checkbox"/> Bloemfontein: 18 March 2019	<input type="checkbox"/> Midrand: 10 June 2019

Registration fee categories (VAT inclusive) (Select your choice with a ✓ on the box to the left of the category)

<input type="checkbox"/> Legal practitioners (attorneys and advocates): R1 650.00 per person	<input type="checkbox"/> Candidate legal practitioners and support staff: R1 520.00 per person
<input type="checkbox"/> Legal practitioners from practices further than 150km from closest venue: R1 250.00 per person	<input type="checkbox"/> Non-practising legal practitioners/others: R3 300.00 per person

Your details

Surname:															
First Name:										Title:					
ID number:															
Gender:		<input type="checkbox"/> F		<input type="checkbox"/> M		Race (for transformational reporting reasons only):									
Firm/company:															
Your position:															
Tel (w):		()				Fax:		()				Cell:		()	
Email:								Docex address:							
Postal address:										Postal code:					
Special dietary requirements (if any):															
If you are disabled, how can we assist you at the venue?															
Where did you hear about the event?															

EFT Payment (Registration will be confirmed only if the proof of payment has been received) (✓)

<input type="checkbox"/> Payment by electronic funds transfer (EFT)	Amount:
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Account Name: Law Society of South Africa | **Bank:** FNB Pretoria | **Branch Code:** 251445 | **Account:** 6200 9641 079
Reference: NAME & SURNAME and CELL NO

Please note

1. Registration will be confirmed by LEAD only if proof of payment has been received.
2. The venue for this event will be confirmed with registration confirmation. Please wait for the confirmation before you make your travel and accommodation arrangements.
3. Fees must be paid to the designated Law Society of South Africa's (LSSA) bank account (FNB Pretoria: Account no: 6200 9641 079). The LSSA will not accept liability if fees are paid into any other account.
4. Any person who has registered for an event and fails to cancel (in writing) at least 48 hours before the event date, shall be held liable for the full fee.
5. Registration closes 48 hours before the event. Late registration can be made with LEAD approval.
6. LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

Registration and invoice queries: Annelie Dagnin | E: annelie@LSSALEAD.org.za | T: 012 441 4669/00
For questions on this course contact the Seminars Department: E: seminars@LSSALEAD.org.za | T: 012 441 4600
LEAD switchboard: T +27 (0)12 441 4600 | Website: www.LSSALEAD.org.za