



LAW SOCIETY
OF SOUTH AFRICA



RISK MANAGEMENT SEMINAR | 2018

Does your firm have an effective risk management plan? Attend this seminar to learn more about the risks facing legal practitioners

About this seminar

The effective management of risks is an important consideration for any legal practice. Every well-run legal practice must have an appropriate and effective risk management plan. This one-day seminar will provide a comprehensive view of risk management for law firms.

Venues and dates

Cape Town: 02 October 2018 | Duration: 09:00 – 16:00

Durban: 10 October 2018 | Duration: 09:00 – 16:00

Midrand: 23 November 2018 | Duration: 09:00 - 16:00

Who should register?

This seminar will benefit all legal practitioners, candidate attorneys and legal support staff.

Presenters

Presenters from the Attorneys Fidelity Fund (AFF) and the Attorneys Insurance Indemnity Fund NPC (AIIF) will share insights on risk management for law firms based on their experience in dealing with trust money theft claims and professional indemnity (PI) claims brought against attorneys.

Simthandile Myemane is a Practitioner Support Manager at the AFF. **Zodwa Mbatha**, **Joe Kunene**, and **Thomas Harban** are the Executor Bond Executive, Claims Executive and General Manager of the AIIF, respectively.

The presenters have many years of experience in the area of risk management for law firms and regularly publish articles on the subject in *De Rebus*, the South African Attorneys' Journal. The presenters also have extensive experience in developing material for LEAD courses as well as delivering lectures on the subject.

Registration

Registration fee categories (VAT inclusive)

The registration fees are substantially subsidised for practising attorneys and candidate attorneys.

- **Practising attorneys:** R1 550.00 per person
- **Practising attorneys from firms further than 150km from closest venue:** R1 150.00 per person
- **Candidate attorneys and support staff:** R1 420.00 per person
- **Non-practising attorneys/others:** R3 100.00 per person

Registration closure

Registration closes 48 hours prior to the day of the seminar.

How to register

Email the completed registration form as well as your EFT proof of payment to annelie@LSSALEAD.org.za.

LSSA banking details

Refer to the registration form for details.

Contact LEAD's Seminars Department

For more information about this seminar, contact the Seminars Department at E: seminars@LSSALEAD.org.za or on T: +27 (0)12 441 4644 / 4690 / 4913.

Please take note

- The LSSA will not accept liability if fees are not paid into the designated LSSA bank account.
- Seminar registration will be confirmed only if proof of payment is attached to the registration form.
- LEAD makes use of reputable venues. The venues for these events will be determined by the number of registrations.

Please wait for the confirmation before you make flight and accommodation bookings.

- Registrations close 48 hours prior to the seminar dates. No registrations will be accepted thereafter without written approval from LEAD.
- LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.
- To cancel a seminar registration, the delegate should email annelie@LSSALEAD.org.za at least 48 hours before the seminar starts to avoid being liable for the full fee. Refunds must be claimed in writing within 15 business days after cancellation.

TERMS AND CONDITIONS



Other seminars offered by LEAD

- Alternative Dispute Resolution
- Consumer Protection Act
- Cybersecurity
- Evictions and Rental Recovery
- Immigration and Refugee Law
- Land Claims
- Legal Debt Collection
- Mining Law
- The Legal Entrepreneur
- Pension Law
- Risk Management

MORE ABOUT SEMINARS & WORKSHOPS



REGISTRATION FORM

Risk Management Seminar | 2018



Complete this form *digitally* and e-mail it together with proof of payment to annelie@LSSALEAD.org.za

Venues and dates (Select venue with a ✓)

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Your details

Surname:

First Name:

Title:

ID number:

Gender:

F

M

Race (for transformational reporting reasons only):

Firm/company:

Your position:

Tel (w):

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Fax:

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Cell:

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Email:

Docex address:

Postal address:

Postal code:

Special dietary requirements (if any):

If you are disabled, how can we assist you at the venue?

Where did you hear about the event?

EFT Payment (Registration will be confirmed only if the proof of payment has been received) (✓)

Payment by electronic funds transfer (EFT)

Amount:

Account Name: Law Society of South Africa | **Bank:** FNB Pretoria | **Branch Code:** 251445 | **Account:** 6200 9641 079

Reference: NAME & SURNAME and CELL NO

Please note

1. Registration will be confirmed by LEAD only if proof of payment has been received.
2. The venue for this event will be confirmed with registration confirmation. Please wait for the confirmation before you make your travel and accommodation arrangements.
3. Fees must be paid to the designated Law Society of South Africa's (LSSA) bank account (FNB Pretoria: Account no: 6200 9641 079). The LSSA will not accept liability if fees are paid into any other account.
4. Any person who has registered for an event and fails to cancel (in writing) at least 48 hours before the event date, shall be held liable for the full fee.
5. Registration closes 48 hours before the event. Late registration can be made with LEAD approval.
6. LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

Registration and invoice queries: Annelie Dagnin | E: annelie@LSSALEAD.org.za | T: 012 441 4669/00

For questions on this course contact the Seminars Department: E: seminars@LSSALEAD.org.za | T: 012 441 4600

LEAD switchboard: T +27 (0)12 441 4600 | Website: www.LSSALEAD.org.za