



LAW SOCIETY  
OF SOUTH AFRICA



# TECHNIQUES IN DISPUTE RESOLUTION & CASE MANAGEMENT | 2019

## Implementation for trials and drafting | 2-Day seminar

### About this seminar

This seminar will guide you through the case management process and how it applies to both the High and Magistrates' Courts. It will outline what is expected from the legal practitioner and how your litigation practice can be adapted to produce a successful outcome for your client.

### Venues and dates

**Cape Town:** 03-04 October 2019 | Duration: 09:00 – 16:00

**Midrand:** 07-08 October 2019 | Duration: 09:00 – 16:00

**East London:** 10-11 October 2019 | Duration: 09:00 – 16:00

**Durban:** 14-15 October 2019 | Duration: 09:00 – 16:00

### Who should register?

Legal practitioners including attorneys, advocates, candidate attorneys, pupil advocates, in-house counsel of any level of seniority, legal advisors in government and corporate legal advisors.

### Presenter

**ISMAIL HUSSAIN SC** is a former Judge of the High Court and Competition Appeal Court. He has been a highly popular LEAD trainer for many years. Mr Hussain SC is an expert in commercial drafting, opinion writing, litigation and case management. He is a published author.

### Seminar outline

#### Litigation and technology, including:

- Electronic management of documents
- Managing the litigation process

#### What is case management:

- Application in the High Court and Magistrates' Courts
- How to apply this to your clients' benefit

#### How to take instructions under case management:

- How to obtain the facts
- Fact analysis
- Formulating the theory of the case

#### Litigation technique under case management:

- How the courts are applying it – the practice directives

- How to conduct your cases – a full explanation from drafting pleadings to final argument
- On trial – a full explanation on how to apply case management, trial strategy, witness strategy and experts

**Motion proceedings:**

- Drafting notices of motion
- How to bring urgent applications – how to comply with directives

## Study material

The study material to be used by delegates is the 'Case Management in our Courts – A new Direction' (with the very latest on case management developments). Seminar delegates will receive the book.

*Case Management in our Courts – A new Direction*, by Ismail Hussain SC, Ettienne Barnard, Brendan Hughes, is also available for purchase from LEAD. Contact sales@LSSALEAD.org.za

The book is an essential introduction for practitioners to the concept and practice of case management. It is intended to assist with the new direction that dispute resolution has taken. It has been written by experienced practitioners who will lead you through the steps that are required to take for a case to be certified as trial ready. It also covers the application of case management techniques from the point of taking instructions to argument in a trial. Also included: The importance of using accepted best practice for resolving disputes quickly and at reasonable cost. This guides practitioners on contingency fees as well as FICA and CPA compliance. It also introduces electronic litigation to show you how to deal with e-discovery and the presentation of electronic documents.

## Registration

### Registration fee categories (VAT inclusive)

- **Practising legal practitioners (attorneys and advocates):** R1 650.00 per person
- **Legal practitioners from practices further than 150km from closest venue:** R1 250.00 per person
- **Candidate legal practitioners and support staff:** R1 520.00 per person
- **Non-practising legal practitioners/others:** R3 300.00 per person

Registration closes 48 hours prior to the day of the seminar.

## How to register

Email the completed registration form as well as your EFT **proof of payment** to annelie@LSSALEAD.org.za.

## LSSA banking details

Refer to the registration form for details.

## Contact details

For more information about this seminar, contact the Seminars Department at E: seminars@LSSALEAD.org.za or on T: +27 (0)12 441 4644/4690/4913.

## Please take note

- The LSSA will not accept liability if fees are not paid into the designated LSSA bank account.
- Seminar registration will be confirmed only if proof of payment is attached to the registration form.
- LEAD makes use of reputable venues. The venues for these events will be determined by the number of registrations. Please wait for the confirmation before you make flight and accommodation bookings.
- Registrations close 48 hours prior to the seminar dates. No registrations will be accepted thereafter without written approval from LEAD.
- LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.
- To cancel a seminar registration, the delegate should email annelie@LSSALEAD.org.za at least 48 hours before the seminar starts to avoid being liable for the full fee. Refunds must be claimed in writing within 15 business days after cancellation.

### TERMS AND CONDITIONS



## Other seminars

LEAD's full training calendar, brochures and registration forms are available on the website: [www.LSSALEAD.org.za](http://www.LSSALEAD.org.za)

### MORE ABOUT SEMINARS & WORKSHOPS



# REGISTRATION FORM

Techniques in Dispute Resolution & Case Management | 2019



Complete this form digitally and e-mail it together with proof of payment to [annelie@LSSALEAD.org.za](mailto:annelie@LSSALEAD.org.za)

## Venue and date (Select venue with a ✓ in the box to the right of the venue)

Cape Town: 03-04 October 2019	<input type="checkbox"/>	East London: 10-11 October 2019	<input type="checkbox"/>
Midrand: 07-08 October 2019	<input type="checkbox"/>	Durban: 14-15 October 2019	<input type="checkbox"/>

## Registration fee categories (VAT inclusive) (Select category with a ✓ in the box to the right of the category)

Practising legal practitioners: R1 650.00 per person	<input type="checkbox"/>	Candidate legal practitioners and support staff: R1 520.00 per person	<input type="checkbox"/>
Legal practitioners from practices further than 150km from closest venue: R1 250.00 per person	<input type="checkbox"/>	Non-practising legal practitioners/others: R3 300.00 per person	<input type="checkbox"/>

## Your details

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_ Title: \_\_\_\_\_

ID number: \_\_\_\_\_

Gender:  F  M Race (for transformational reporting reasons only): \_\_\_\_\_

Firm/company: \_\_\_\_\_

Your position: \_\_\_\_\_

Tel (w): ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Docex address: \_\_\_\_\_

Postal address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Special dietary requirements (if any): \_\_\_\_\_

If you are disabled, how can we assist you at the venue? \_\_\_\_\_

Where did you hear about the event? \_\_\_\_\_

## EFT Payment (Registration will be confirmed only if the proof of payment has been received) (✓)

Payment by electronic funds transfer (EFT)	<input type="checkbox"/>	Amount: _____
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**Account Name:** Law Society of South Africa | **Bank:** FNB Pretoria | **Branch Code:** 251445 | **Account:** 6200 9641 079  
**Reference:** NAME & SURNAME and CELL NO

## Please note

1. Registration will be confirmed by LEAD only if proof of payment has been received.
2. The venue for this event will be confirmed with registration confirmation. Please wait for the confirmation before you make your travel and accommodation arrangements.
3. Fees must be paid to the designated Law Society of South Africa's (LSSA) bank account (FNB Pretoria: Account no: 6200 9641 079). The LSSA will not accept liability if fees are paid into any other account.
4. Any person who has registered for an event and fails to cancel (in writing) at least 48 hours before the event date, shall be held liable for the full fee.
5. Registration closes 48 hours before the event. Late registration can be made with LEAD approval.
6. LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation.

Registration and invoice queries: Annelie Dagnin | E: [annelie@LSSALEAD.org.za](mailto:annelie@LSSALEAD.org.za) | T: 012 441 4669/00  
For questions on this course contact the Seminars Department: E: [seminars@LSSALEAD.org.za](mailto:seminars@LSSALEAD.org.za) | T: 012 441 4600  
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