

REGISTRATION FORM

Courses in Corporate Law OR Deceased Estates Practice



Please note:

Part 1: UNISA Registration form to be completed by the student

Part 2: Payment – LEAD payment section, to be completed and submitted with registration form

Closing date for registration for both courses: 01 February 2019

Complete in block letters and send to Annelie@LSSALEAD.ORG.ZA, Fax 0862156764

The following required documents must be attached to your registration form

- A certified copy of your identity document/passport
- Certified copies of your highest degree obtained
- Proof of payment or payment details

PART 1: UNISA REGISTRATION (TO BE COMPLETED BY THE STUDENT)

Select a course	Qualification Code (Office use only)		Fees Attorneys	Fees Non-attorneys
Course in Corporate Law	76252 Module Code CCPL01D	Semesters 1 and 2	R 9 800	R 11 800
Course in Deceased Estates Practice	Module 1: WTRE01B Module 2: WTRE02C	Module 1: Wills, Trusts and Reporting the Estate Module 2: Administration of Estates	R 9 800	R 11 800

DETAILS OF PARTICIPANT (BIOGRAPHICAL INFORMATION)

Surname:										Title:				
Full names:														
Date of birth:					Gender:									
Occupation/Job title:					Employer:									
ID number (ONLY South African Citizens):														
Passport number (ONLY applicable for Non-South African Citizens):														
Nationality:					Ethnic group (Only for South African Citizens):									
E-mail:					Cell (mobile phone):									
Fax: ()					Tel: ()									
Postal address: <i>I select the following address for delivery of all correspondence and confirm that anything sent to me at this address will be received by me for the full duration of this programme.</i>														
Postal code and country:					Docex (if available) DX:									
Have you previously registered at UNISA? If so, please provide us with your student number:														
Where did you hear about the course?														
E-mail	Post	Website	Word of mouth	Newspaper	Employer	Other								

REGISTRATION FORM (Continued)

Courses in Corporate Law OR Deceased Estates Practice



STUDENT DECLARATION

1. I declare that all the particulars furnished by me on this form are true and correct.
2. I understand that all fees must be paid to the designated LSSA bank account only. The LSSA will not accept liability if fees are paid into any other bank account. The LSSA banking details are as follows: Name of account: Law Society of South Africa; First National Bank (FNB); Pretoria branch code: 251445; Account number: 62009641079.
3. I understand that the initial payment needs to be made before any material will be mailed to me.
4. I understand that the LSSA may cancel my participation in the event of non-payment of the programme fee.
5. I accept that, should I fail a programme, no credits can be carried over to a following programme.
6. I understand that the LSSA reserves the right to cancel the course should the number of students not justify the costs involved. Registered students will be given reasonable notice of cancellation.
7. I accept that Unisa's **cancellation** policies and procedures will apply to any cancellation. A cancellation/handeling fee of 15% of full course fee will be deducted from the amount due to the student.
8. I undertake to comply with all the rules, regulations and decisions of the university and any amendments thereto, and I have taken note of advice that may be applicable to students in general.
9. I, as a student registered with UNISA or an applicant intending to study with UNISA, hereby consent that UNISA may collect, use, distribute, process and communicate my personal information for all required academic processes pertaining to my application/registration to study with UNISA, which may include, but is not limited to, internal administrative processing, institutional and scholarly research, funding submissions, processing by the Matriculation Board and Admissions Committees, Higher Education South Africa, the Department of Higher Education and Training, the Council on Higher Education, the South African Qualifications Authority, other public higher education institutions and Qualification Verification Agencies.
10. I accept that a certificate will be issued only if I comply with the academic and financial requirements of the course.
11. I undertake to respect and protect the LSSA and UNISA's copyright and not to make unauthorised copies of any programme tutorial matter, or to allow such copies to be made.
12. I confirm that I have access to the internet. I understand that the course material as well as assignments (portfolios) will be made available only electronically via myUnisa (UNISA's online system) and/or e-mail.
13. I agree to submit my original own work and will not obtain any external assistance except from the course facilitator. I understand that if I am found not to be complying with this, my participation in the course may be terminated and the matter reported to my statutory provincial law society.
14. I understand that the LSSA or UNISA Centre for Business Law (CBL) reserves the right to call in any student for an oral examination.

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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TERMS AND CONDITIONS OF REGISTRATION

Each LEAD learning activity (seminar, workshop, course etc.) has different terms and conditions of registration. Please refer to the website (www.LSSALEAD.org.za) for more details on the terms and conditions specific to this learning activity or contact LEAD on 012 441 4600.

LEAD Course Coordinators

Course in Corporate Law: Molalatladi Modiba | e-mail: Distance@LSSALEAD.org.za | Tel: +27 (0)12 441 4600

Course in Deceased Estates Practice: Dodo Dubazane | e-mail: Distance@LSSALEAD.org.za | Tel: +27 (0)12 441 4600

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Courses in Corporate Law OR Deceased Estates Practice



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Complete in block letters and send to Annelie@LSSALEAD.ORG.ZA, Fax 0862156764

PART 2: LEAD PAYMENT SECTION (TO BE COMPLETED AND SUBMITTED WITH PART 1 OF THE REGISTRATION FORM)

Select a course	Qualification Code (Office use only)		Fees Attorneys	Fees Non-attorneys
Course in Corporate Law	76252 Module Code CCPL01D	Semesters 1 and 2	R 9 800	R 11 800
Course in Deceased Estates Practice	Module 1: WTRE01B Module 2: WTRE02C	Module 1: Wills, Trusts and Reporting the Estate Module 2: Administration of Estates	R 9 800	R 11 800

PAYMENT OPTIONS

Responsible for payment:	<input type="checkbox"/>	Employer	<input type="checkbox"/>	Student
Payment to be made:	<input type="checkbox"/>	Full fee	<input type="checkbox"/>	Payment plan

STUDENT DETAILS

Surname:											Title:		
Full names:													
ID number (ONLY South African Citizens):													
Passport number (ONLY applicable for Non-South African Citizens):													
E-mail:							Cell (mobile phone):						
Fax: ()							Tel: ()						
Postal address:													
Postal Code:							DoceX (if available):						

EMPLOYER DETAILS (PLEASE COMPLETE ONLY IF THE STUDENT IS SPONSORED BY THE EMPLOYER)

Firm/company name:													
Tel: ()							E-mail:						
Contact person:							Job title:						
Postal address:													
I, _____ (the employer's authorised signatory) hereby declare the above information to be correct. I accept full responsibility for fees payable to the Law Society of South Africa for the above-mentioned learner and course.													
Employer Signature:							Date: <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>						

Payment by electronic funds transfer (EFT)

(Registration will be confirmed only if the payment details or proof of payment have been received.)

Amount: R

Account Name: Law Society of South Africa | Account: 6200 9641 079 | Bank: FNB Pretoria | Branch Code: 251445

Reference: UNISA Course name; surname and initials

Student Signature:							Date: <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>						
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