

REQUEST TO ENROL IN THE CONVEYANCING OR NOTARIAL PRACTICE COURSE 2018

Please complete the form below and e-mail or fax it together with **PROOF OF PAYMENT** to annelie@LSSA.org.za or fax no 086 215 6764.

DOCUMENT REQUIRED

Copy of ID document

Please indicate below whether you are registering for the attendance course or distance-education course

CONVEYANCING COURSE	<input type="checkbox"/>	Attendance course (See dates below)	<input type="checkbox"/>	Distance-education course (Duration: March to Sept 2018. Closing date: 09 Feb 2018)
NOTARIAL PRACTICE COURSE	<input type="checkbox"/>	Attendance course (See dates below)	<input type="checkbox"/>	Distance-education course (Duration: March to Sept 2018. Closing date: 09 Feb 2018)

DETAILS

Surname:				Full names:										Title:						
Date of birth:	D	D	M	M	Y	Y	Y	Y	ID number:											
Race: (optional, but assists in assessing trends in the profession)																				
Employer:																				
Postal address:															Code:					
Docex address:																				
Residential address:																				
Tel no (w): ()					Tel no (h): ()					Fax no: ()					Cell no: ()					
E-mail:																				
Candidate attorney					Attorney					Other										
Disability:	Y	N	Nature of disability:																	

CHANGE OF ADDRESS

It is the duty of the attendee to inform LEAD immediately and in writing of any change of address. LEAD will not accept any responsibility for course material and other documentation which is lost if it is not timeously informed of such changes.

INTAKE I OR II (To be completed by all attendees)

Please indicate which intake you are registering for.

Course	Course Dates	X	Note: Intake I and II are identical in content. Dates exclude long weekends and are subject to change to suit local conditions.
Conveyancing: Intake I	10 February 2018 – 25 April 2018	<input type="checkbox"/>	
Conveyancing: Intake II	20 June 2018 – 29 August 2018	<input type="checkbox"/>	
Notarial Practice: Intake I	05 May 2018 – 02 June 2018	<input type="checkbox"/>	
Notarial Practice: Intake II	01 September 2018 – 29 September 2018	<input type="checkbox"/>	

CHOICE OF CENTRE (To be completed only by attendees in the attendance courses)

When selecting a centre, please check the table below to see if the course is offered at the centre where you would like to do the course. Important: The course will be held in a centre only if there are sufficient registrations to make the course financially viable.

Intake I	Centre (first choice):	Centre (second choice):
OR		
Intake II	Centre (first choice):	Centre (second choice):

CENTRES: ATTENDANCE COURSES

Course	Bloemfontein	Cape Town	Durban	East London	Johannesburg	Nelspruit	Mthatha	Port Elizabeth	Polokwane	Pretoria	Course dates	Closing date for registration
Conveyancing Intake I (20 Sessions)	X	X	X	X		X	X	X	X	X	10 Feb – 25 Apr 2018	19 Jan 2018
Conveyancing Intake II (20 Sessions)			X		X						20 Jun – 29 Aug 2018	18 May 2018
Notarial Intake I (5 Sessions)		X	X	X				X		X	05 May – 02 Jun 2018	16 March 2018
Notarial Intake II (5 Sessions)		X	X	X	X			X			01 Sep – 29 Sep 2018	03 Aug 2018

REQUEST TO ENROL IN THE CONVEYANCING OR NOTARIAL PRACTICE COURSE 2018 (Continued)



AGREEMENT (To completed by all attendees)

I _____ (name and surname) accept that I am fully conversant with the details contained in the course brochure. I further accept that a certificate will be issued only if I comply with the requirements as stipulated and understand that such a certificate does not qualify me to practice as a conveyancer or notary.

SIGNATURE:

Date:

D	D	M	M	Y	Y	Y	Y
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PAYMENT OPTIONS

Payment by Credit Card: by Employer Attendee Amount: R

Budget facility: No Yes Number of months:

Master Card

Visa

Diners Club

Expiry date:

D	D	M	M	Y	Y	Y	Y
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Card Number:

Name of Cardholder:

NAME:

SIGNATURE:

Date:

D	D	M	M	Y	Y	Y	Y
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For security reasons, credit card payment requests must be accompanied by photocopies of both sides of the credit card.

Payment by Electronic Funds Transfer (EFT): by Employer Attendee Amount: R

Bank: First National Bank (FNB) | Branch: Pretoria | Branch code: 251445 | Account Holder: Law Society of South Africa | Account Number: 62009641079

Account Ref: (surname, initials; cellphone number) NB – please provide all the required details to ensure prompt registration.

Payment by cheque: by Employer Attendee Amount: R

Cheques must be made payable to Law Society of South Africa and forwarded to LEAD, PO Box 27167, Sunnyside, 0132 or Docex 227, Pretoria

NAME:

SIGNATURE:

Date:

D	D	M	M	Y	Y	Y	Y
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NOTICE OF COURSE CANCELLATION

Notice of cancellation must be given in writing. If notice is received before dispatching of documentation, an administration fee of 10% will be charged. If notice is received after the documentation has been posted, attendees will be held liable for the full cost of the course.

NAME:

SIGNATURE:

Date:

D	D	M	M	Y	Y	Y	Y
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ENQUIRIES

For more information for these courses, please consult the LEAD website or contact Dodo Dubazane, E-mail: CNC@LSSALEAD.ORG.ZA, Tel: +27 (0)12 441 4600.

PLEASE NOTE: LEAD reserves the right to cancel a learning activity should the number of delegates not justify the costs involved. Registered delegates will be given reasonable notice of cancellation. Please contact LEAD for guidelines on its refund policy.

TERMS AND CONDITIONS OF REGISTRATION: Each LEAD learning activity (seminar, workshop, course etc.) has different terms and conditions of registration. Please refer to the website (www.LSSALEAD.org.za) for more details on the terms and conditions specific to this learning activity or contact LEAD on 012 441 4600.