

WHY CHOOSE LEAD?

With 30 years of experience, the legal education division of the LSSA understands the needs of a modern-day law practice.

LEAD offers a wide range of top-quality courses, seminars and certificate programmes designed to give legal practitioners the knowledge and skills to manage their practices successfully.

The Attorneys Fidelity Fund provides funding to make these activities affordable to the profession.

Legal Education and Development

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Lifelong learning
towards a just society



LSSA-UNISA Distance Learning School for Legal Practice – 2018

What is the Distance Learning School for Legal Practice?

This is a practical law school offered jointly by the LSSA and the University of South Africa (UNISA) on a distance-learning basis. It is an intensive, postgraduate blended vocational course and students have the flexibility of studying at their own pace.

Objective of the School

The objective is to provide law graduates who may have irregular work schedules with the opportunity to acquire and develop practical legal skills to become effective practitioners.

Law graduates who successfully complete the course qualify for one year's credit for their articles as candidate attorneys. They can also sit for the Attorneys' Admission Examination.

Objective of the course

The objective is to provide law graduates with the opportunity to acquire and develop practical legal skills to become effective practitioners through in-depth vocational practical training.

The primary benefit of attending the course is that law graduates gain a full spectrum of skills and knowledge which they may not gain as candidate attorneys during their period of articles.

Duration of the distance learning course

The distance-learning course runs from February to end January of the following year.

Nature of study

The high-quality course uses an e-learning platform designed to make learning more accessible. Lectures are

presented by way of webinars. Training is practice-orientated to ensure that students will be able to perform most tasks with minimal supervision once they have completed the course. There are four study modules and the curriculum comprises LEAD and selected UNISA tutorial guides, assignments, tutorials with legal professionals and skills assessments. In addition, each student must do approximately 130 hours of compulsory training. This includes one 5 consecutive week- nights' attendance and one 3 consecutive week- nights' attendance from 17H00 to 22H00 during the programme at selected centres.

Find the list of training centres on page two of the application form. The medium of instruction is English.

Content of the course

View the content of modules on the overleaf.

Admission requirements and selection

1. An applicant must have completed a South African LLB degree or be due to be awarded the degree. Applicants with a BProc degree awarded not later than 31 December 2004 will also be considered.
2. A selection committee will consider the applications. The committee may require applicants to attend interviews.
3. The committee will give consideration to an applicant's academic record.
4. Interest by the applicant in continuing to work in the attorneys' profession will stand in the applicant's favour.

CONTENT OF MODULES

MODULE 1

1. Introduction
 - Structure and Role of the Profession
 - Communication Skills: Legal Writing and Consultation
 - Access to Legal Sources
2. Constitutional Law Practice
3. Criminal Court Practice

MODULE 2

1. Introduction to Civil Court Practice
2. High Court and Magistrate's Court Practice and Legal Costs
3. Applied topics:
 - Personal Injury Claims
 - Insolvency Procedures
 - Matrimonial and Divorce Matters
 - Introduction to Medical Law (*Online*)
4. Focus on Drafting and Trial Techniques

MODULE 3

1. Mandatory subjects:
 - Wills, Estates and Trusts
 - Drafting of Commercial Contracts
 - Commercial Litigation
 - Forms of Business Enterprises (*Online*)
 - Introduction to Mediation
2. Elective subjects*:
 - Introduction to Conveyancing OR
 - Labour Dispute Resolution

* Training in an elective subject will take place only if a sufficient number of students enrol.

MODULE 4

1. The Legal Practice
 - Introduction to Practice Management
 - Attorneys' Bookkeeping
 - Professional Legal Ethics

OTHER TOPICS

- Aspects of Gender Law
- Drafting
- Aspects of Customary Law (*Online*)
- Research
- Advocacy
- Numeracy
- Computers

School dates and closing dates for applications

February 2018 to end January 2019

Closing date for applications: 10 January 2018

Tuition fee

R12 800 (VAT included).

1. If your application is successful, payment of the fee must be finalised before the course commences on 20 January 2018.
2. The fee includes study material.
3. Students are responsible for their own arrangements and expenses. Students may wish to defer making accommodation and travelling arrangements until it is confirmed that the course is not cancelled.

Financial assistance

Indigent applicants may apply for an interest free loan to cover a maximum of 50% of the applicant's fee. Applications for a loan will be considered on objective criteria and awarded subject to availability of funds. The application form may be obtained from the relevant School administrator.

Literacy and numeracy testing

All students will be subjected to literacy and numeracy testing as competency in these areas is essential in legal practice. In the event of unsatisfactory performance, further training will be compulsory.

Legal Practice Act 28 of 2014

Transitional provisions in relation to qualifications: (Extract from the Legal Practice Act 28 of 2014)
"112. (1) Notwithstanding anything to the contrary in this Act— (a) (i) the training course presented at a Practical Legal Training School of the Law Society of South Africa, for purposes of the Attorneys Act; or (ii) any other training course approved by any existing society or the General Council of the Bar, before the date referred to in section 120(4) for the purpose of training persons to qualify as legal practitioners, must be regarded as having been presented or approved pursuant to the regulations pertaining to practical vocational training in terms of this Act; and

(b) any period of practical vocational training undergone with an attorney or advocate before the date referred to in section 120(4) must be regarded as having been a period of practical vocational training under supervision of a legal practitioner."

Documents to be included

To be considered for the course, applicants must submit the following documents with their application forms:

1. A certified copy of the applicant's identity document.
2. A complete academic record reflecting the applicant's performance during LLB or BProc study.
3. A certified copy of the applicant's degree or an original letter from the dean of the University concerned stating that the student has completed his/her degree in the current year, alternatively will have no more than two modules outstanding by the time the School commences.
4. A statement by the applicant setting out in less than 100 words on the subject "My perception of a competent attorney".
5. If the applicant is not a South African citizen or do not have permanent residence a copy of a study permit, a work permit or a spousal permit must be attached to the application.

Enquiries

For more information, please consult the LEAD website or contact

Tel: 012 441 4600

E-mail: LSSAUNISA@LSSA.org.za

APPLICATION FORM – LSSA-UNISA SCHOOL FOR LEGAL PRACTICE 2018



Submit the front and back of this page ONLY when applying.

Please complete this form and e-mail it to LSSAUNISA@LSSA.org.za or fax to 0862146569.

Application form for 2018 is also available on the LEAD website. Closing date for applications: 10 January 2018.

IMPORTANT NOTICE

- INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED
- ALL REQUIRED DOCUMENTS MUST BE ATTACHED TO YOUR APPLICATION FORM

A. DETAILS OF APPLICANT:

Surname:		Full names (As per your ID Document):				Initials:	
Home address:						Code:	
Postal address (for a reply to your application):						Code:	
Tel (h): ()			Tel (w): ()			Cell:	
Identity number:					E-mail:		
Are you a South African citizen?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	If "no" state citizenship:			
Required only for statistical purposes:		Race:		Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
School and city/town where matriculated:				Hobbies and interests:			

B. ELECTIVE SUBJECTS:

Indicate choice of elective subject with an X in the appropriate box:		<input type="checkbox"/> Introduction to Conveyancing OR	<input type="checkbox"/> Labour Dispute Resolution	
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C. EDUCATION: LAW DEGREE OBTAINED, OR TO BE COMPLETED AT THE END OF 2017

	UNIVERSITY	YEAR REGISTERED	YEAR COMPLETED
LLB			
BPROC			

D. PREVIOUS CONVICTIONS

Have any disciplinary steps been taken against you by a university or any other authority? (mark with an X)		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If "yes" please specify:				
Have you ever been found guilty of a criminal offence? (mark with an X)		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If "yes" please specify:				

APPLICATION FORM – LSSA-UNISA SCHOOL FOR LEGAL PRACTICE 2018 (CONTINUED)

E. DECLARATION BY THE APPLICANT

- I understand that this is an application to be a student at the School for Legal Practice. I declare that, if I am accepted as a student to the School the following will apply. I will:
 - execute promptly all lawful instructions from the School director, his/her assignee or instructors;
 - ensure that I am punctual for all classes;
 - ensure that I am not absent from the course without the prior consent of the School director; and
- I understand that students must pay their fees into the designated LSSA bank account only. The LSSA will not accept liability if fees are paid into any other bank account. The LSSA banking details are as follows: Name of account: Law Society of South Africa; First National Bank (FNB); Pretoria branch code: 251445; Account number: 62009641079.
NB – Please do not pay the fee until you have received formal confirmation from LEAD that your application has been successful.
- I accept that a compliance certificate will be awarded to me only if I have completed the course in strict accordance with the conditions set out in my undertaking, to be signed after selection.
- I have familiarised myself with the School's cancellation policy.
- I accept that the School has the right to terminate my participation should I not pay the course fee as required.
- I accept that, should I discontinue my attendance prior to the end of the programme, I shall be held liable for the full tuition fee.

Signed:

Date:

D	D	M	M	Y	Y	Y	Y
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F. CAMPUSES

Please select your closest region where you will attend lectures when required with an "X"

Bloemfontein	<input type="checkbox"/>	Cape Town	<input type="checkbox"/>	Durban	<input type="checkbox"/>	East London	<input type="checkbox"/>	George	<input type="checkbox"/>	Giyane	<input type="checkbox"/>	Johannesburg	<input type="checkbox"/>
Kimberley	<input type="checkbox"/>	Ladysmith	<input type="checkbox"/>	Mafikeng	<input type="checkbox"/>	Middelburg	<input type="checkbox"/>	Mthatha	<input type="checkbox"/>	Nelspruit	<input type="checkbox"/>	Newcastle	<input type="checkbox"/>
Pietermaritzburg	<input type="checkbox"/>	Polokwane	<input type="checkbox"/>	Port Elizabeth	<input type="checkbox"/>	Pretoria	<input type="checkbox"/>	Richards Bay	<input type="checkbox"/>	Upington	<input type="checkbox"/>	Vereeniging	<input type="checkbox"/>
Worcester	<input type="checkbox"/>												

Distance Learning for Legal Practice is a practical law school offered jointly by the LSSA and University of South Africa (UNISA).

ENQUIRIES: For more information, please consult the LEAD website or contact E-mail: LSSAUNISA@LSSA.ORG.ZA or Co-ordinator – Dorcas Hamido, Tel: 012 441 4662 /4621, E-mail: DORCAS@LSSALEAD.ORG.ZA | Director – Dilshaad Gani

PLEASE NOTE: LEAD RESERVES THE RIGHT TO CANCEL A LEARNING ACTIVITY SHOULD THE NUMBER OF DELEGATES NOT JUSTIFY THE COSTS INVOLVED. REGISTERED DELEGATES WILL BE GIVEN REASONABLE NOTICE OF CANCELLATION.