

TERMS AND CONDITIONS: FORMS OF BUSINESS ENTERPRICE FOR ATTORNEYS – e-COURSE

Duration of Course	This e-course will be conducted online for a period of one months.
Contact Sessions	There will be no contact sessions for this e-course: it is a 100% web-based course.
e-Course Programme Schedule	The programme schedule for this e-course will be available online on the day the student starts the course. The e-course schedule includes information about tutorials, assignment due dates, calendar activities.
Purpose of the e-Course	The purpose of this e-course is to expose candidate attorneys and junior practitioners to the basics of entrepreneurial law. The course focuses on the most basic forms of business enterprise with a focus on private companies. The content is relevant and practical and important aspects of the Companies Act, 2008 are discussed.
Discussion Forum	Here is an online discussion platform where students can interact with other students. It is recommended that students participate in this discussion forum to enhance their learning experience. Students found to be misusing this forum will be blocked from the forum.
Prescribed Learning Material	Students will receive a training DVD with the required learning material. Materials will be available for downloading and printing within the e-course modules.
Additional Study Material	No additional materials are prescribed for this e-course.
LEAD ADDRESS	Legal Education and Development P O Box 27167, Sunnyside 0132 Docex 227, Sunnyside E-mail: eLeader@lssalead.org.za Website: www.lssalead.org.za Tel: +27 (0)12 441 4600 (switchboard)
Agreement and understanding by Student	<p>When participating in this e-course the student agrees to and understand the following</p> <ol style="list-style-type: none"> 1. The student will submit his/her original own work and will not obtain any external assistance except from the e-course facilitator/instructor. If the student is found not to be complying with this, his/her participation in the course may be terminated. If the student is an attorney or candidate attorney, the matter will be reported to his/her statutory provincial law society. 2. The student will be entitled to certification only if <ol style="list-style-type: none"> a. the tuition fee is paid in full; b. he/she has achieved a course pass mark of at least 65%; and c. he/she has completed an evaluation form. 3. The student has no claim for a refund of the course fee should he/she terminate participation 14 days or less before the starting date. 4. The student will abide by the terms and conditions of this e-course.

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<p>Copyright terms</p>	<p>© Law Society of South Africa</p> <p>Copyright subsists in the e-course content and material. No part of this e- course may be reproduced in any form or by any means without the Law Society of South Africa’s permission. Any unauthorized reproduction of this material will constitute a copyright infringement and render the doer liable under both civil and criminal law.</p> <p>Whereas every effort has been made to ensure that the information published in the e-course material is accurate, the Law Society of South Africa and its service providers take no responsibility for any loss or damage suffered by any person as a result of the reliance upon the information contained therein.</p>
<p>Contacting the e-Course Administrator</p>	<p>ELEADER@LSSALEAD.ORG.ZA</p> <p>Students should direct all administrative and/or technical queries for this course to the administrator via email. Students should ensure that they have the specific study material or other references at hand when enquiring about the e-course.</p>
<p>Assessment (Tests and Quizzes)</p>	<p>The student must complete the tests and quizzes for each module before continuing to the next module. The student may repeat the tests and quizzes as they wish. These tests and quizzes do not contribute any marks to the final mark. Students will receive immediate feedback and results on the tests and quizzes.</p>
<p>Assessment (Assignment)</p>	<p>The student should submit the portfolio according to the facilitator’s guideline via the eleader platform in pdf format.</p>
<p>Course Pass Rate</p>	<p>The pass rate is 65%.</p>
<p>Supplementary Examination</p>	<p>If the student fails the e-course with a mark of between 50% – 64%, he/she can write a supplementary examination. The cost of this supplementary examination is R150.</p>
<p>Certification</p>	<p>Certificates of Competence will be awarded to students upon successful completion of the e-course. Should a student not receive his/her certificate via post within three calendar months of completing the e-course, he/she should contact the administrator (eLeader@LSSALEAD.org.za).</p>
<p>Language</p>	<p>The course is conducted in English. All assignments must be submitted in English and the facilitator will only mark assignments submitted in English.</p>

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Contacting the e-Course Facilitator	Facilitators are highly-qualified attorneys with many years of experience in “Forms of Business Enterprises” . Students may contact the facilitator via the e-learning platform. The facilitator will be available online twice a week for an hour, according to the e-course schedule. Alternatively, students can send their e-course questions / discussions via the e-learning forum.
LEAD Cancellation Clause	LEAD reserves the right to postpone or cancel a course should the number of delegates not justify the costs involved. Registered participants will be given reasonable notice of cancellation.